

Job Description

Title: Children, Youth and Family Worker

Employed by: Kirkheaton Parish Church.

Responsible to: The PCC with the Rector being the Line Manager.

Hours of Work: Between 18 and 24 hours per week, to be worked flexibly over four days. Some evening and weekend work would be required. Friday evenings are currently a fixed point and involvement on Sundays would be essential, but at least 5 Sundays per year would be non-working days.

We would provide support to the successful candidate through encouragement to participate in children's and youth work networks, and attend appropriate training as agreed with the Line Manager during regular supervision.

Holidays: 72-96 hours' paid holiday per year by agreement (in line with the number of hours worked per week), in addition to pro rata bank holidays. If required to work on a public holiday, then time off in lieu would be given.

An Occupational requirement has been established that the post holder is to be a practising Christian.

AIMS AND OBJECTIVES

1. To seek God for a fresh vision for young people and young families in our parish.
2. To co-ordinate and develop the existing programme of activities for the young families and children of the parish, in Kirkheaton, Dalton and Grange Moor.
3. To have responsibility, with the current leaders in church, for the pastoral care of the young people and children who attend church activities.
4. To develop links with local families with young children and young people in the parish, in order to build positive relationships between the church and our community.
5. To enable the articulation of the views and concerns of young people and children to the wider church.
6. To encourage families of young children and young people to take an active part in church worship, and to develop their gifts and talents.

DUTIES AND RESPONSIBILITIES

In conjunction with the Line Manager:

1. To co-ordinate most of the young people's and children's activities within the parish, and to assist with holiday clubs and other seasonal activities.
2. To assist with the recruitment, training, encouraging and supporting of voluntary leaders and teenage helpers, both practically and prayerfully. This will include building up the team through time spent together and identifying provision for any training needs.
3. To undertake overall responsibility for the Friday evening youth group (Re-Gen, age range 11 to 18), with the support of other volunteer leaders.
4. To develop and evaluate projects working in partnership with families and young people.
5. To develop opportunities to teach, provide pastoral support, and nurture the faith of young people and children.
6. To foster and support links with local schools and youth groups.
7. To attend PCC and any other appropriate church meetings when requested.
8. To keep up-to-date all necessary administration and records, and to meet all statutory and legal requirements.
9. To maintain and develop his or her own spiritual life, faith and discipleship.
10. To prepare and work to a personal development plan and be prepared to attend training where identified and agreed.