# St Peter’s Woodmansterne
Parish Profile 2019

## Contents
- Person Specification .................................................. 4
- Our Vision and Values .................................................. 6
- Mission Action Plan ..................................................... 7
- Governance ................................................................. 8
- Services ......................................................................... 9
- The Village of Woodmansterne ....................................... 11
- Outreach ....................................................................... 13
- Working with Others ..................................................... 15
- Finance ......................................................................... 16
- Leadership Team ........................................................... 17
- Contacts ....................................................................... 18
Person Specification

This is an exciting opportunity for a strong, spiritual leader who has an evident personal faith and prayer life to lead our welcoming evangelical Church and who is willing to lead a variety of forms of Services (with both traditional and modern music); to play an active role reaching out across the Parish; participating in Village life and encouraging people to grow in faith and confidence.

The criteria below describe the key requirements for the role of Rector of St. Peters, evidence of which will be used to assess the suitability of applicants and to select the final candidate.

Experience
• Previous Parochial ministry.
• Previous experience of working in a collaborative setting.

Personal Attributes
• Have a genuine interest in people of all ages, from all walks of life and be able to communicate effectively with everyone.
• Have a sense of humour.
• Be open to advice from the experience of others.
• Be willing to take care of their own wellbeing, including taking retreat time and ensuring they have a mentor / spiritual director. In particular to be rigorous about a weekly day off with an aspiration to having 2 days off per month back to back.
• To participate in Continuing Ministerial Developments (CMD), such as reading, attending courses etc.
• Be aware of one's strengths and weaknesses.

Leadership
• Be a leader who will lead us in spiritual growth with empowerment by God to lead us forward.
• Be a good manager, who is prepared to listen, inspire, organise and delegate effectively.
• Be a sensitive 'encourager and enabler', able to lead the Church through periods of change.
• Working/contributing to Village events and projects.
• Work collaboratively with other Churches in the area, working in partnership and developing new ways of working/meeting together.
**Spirituality**

- Have a bible-based approach driven by a deep personal faith and integrity with a pattern of prayer and worship.
- Be an accomplished preacher and be able to hold, inspire and engage the Congregation with bible-based teaching relevant to day-to-day life.
- Be able to discern a clear vision for St. Peter’s through preaching, encouraging, teaching and equipping and the ability to work with the Congregation to fulfil this.
- Be committed to focusing on deepening discipleship at St. Peter’s by being willing and able to lead courses (e.g. Alpha / Christianity Explored) and by promoting, encouraging and facilitating Church members to engage in discipleship, prayer and study groups.
- Be willing and able to support the Care Team with pastoral visits, taking Communion to the sick and housebound (Church members as well as others in the Parish).

**Outreach**

- Build on the existing relationship with local schools, sometimes taking assemblies and leading RE lessons.
- Be committed to lead mission and growth in the Church nurturing and inspiring St Peter’s congregation as it moves forward in faith, as well as reaching out across the Parish (which includes the clockhouse estate and extends into the postal area of Chipstead) and supporting people wherever they are in their spiritual journey.
- Supporting our overseas mission partners.
- Be committed to working towards meeting the objectives of the Mission Action Plan (MAP).

**Other Skills**

- Excellent organisation and communication skills (both oral and written).
- Be committed to building a church recognising and celebrating the gifts in the church family and offering a welcome to the wider village community.
- Strategic thinking and good financial awareness.
- Some knowledge of governance and legislative requirements, relevant to Church of England parishes.
- Good IT competence - a good working knowledge of Microsoft Office is essential.
- Good time management skills.

**Additional Requirements**

- Enhanced Disclosure and Barring check
- Own transport for use in Parish work and a valid Driving Licence.
Our Vision and Values

**OUR VISION**

**DISCOVERING, CELEBRATING AND SHARING LIFE WITH GOD THROUGH JESUS CHRIST**

**DISCOVERING**
Learning and deepening in faith as we meet together on Sundays and in study groups.

**CELEBRATING**
Together, through shared experiences and prayer, in our faith in Jesus Christ, our love of God and the inspiration of the Holy Spirit.

**SHARING**
The good news within the church and our local community through word and deed.

We are a Bible based Church and God’s word is accessible to all through varied styles of Sunday Services.

Regular church members are built up in faith and new-comers can see the relevance of Christianity in their lives.
Mission Action Plan

St Peter’s has spent a lot of time developing our Mission Action Plan which has 3 key MAP priorities for 2016 to 2021:

- **Families** – St Peter’s wants to build our ministry to children and families with more children and families attending services and activities and being more involved in the wider life of St Peter’s.
- **Clockhouse** – This area of the parish has its own identity and has little physical connection with Woodmansterne. St Peter’s aims to establish a regular presence and ministry in the Clockhouse area of the parish.
- **Care and support** – St Peter’s aims to care for the sick and lonely in the church family.

The Mission Action Plan team met regularly from November 2015 to October 2017 to oversee the implementation of the Mission Action Plan and review all aspects of St Peter’s.

We also set aspirational growth targets of increasing our agreed member figure from 115 adults and 10 children in 2016 to 160 adults and 20 children in 2021.

In 2017 we undertook a mission review which consisted of reviewing all of our church services and activities against the 5 marks of mission. This involved both assessing where we currently were against each mark of mission and our potential for meeting the mark in the future if not currently met.

There has been some discussion around **re-ordering** the church furniture with a view to make more flexible space for both preaching, for children’s teaching and possible meeting space. No final decisions have been reached and no budget agreed.
Services

Our regular services comprise:

Sundays:-

8.00am Communion service which now has a regular attendance of 12. We have seen new members of this service come to faith and confirmation. Currently this is a traditional BCP said service.

10.30am Service which is considered the ‘main’ and is certainly our best-attended service with a congregation of 40-50 on average. (The electoral roll is around 150 and, being a village church, we can identify our regular worshippers.) Most new members of St Peter’s have come into the church through this service. The pattern of these services is that there is communion twice per month (one being ‘all-age’ where the children stay in the service which is deliberately shorter), a morning all-age service with Baptism once per month and a morning worship service once per month. Uniformed Groups are on parade at this service three times per annum – Mothering Sunday, Harvest and Remembrance. Twice a month during the 10:30am service Lighthouse, our children’s ministry, meets with a small number of children aged 3 to 14.

6.30pm Service a small but faithful congregation. The service style is generally informal including communion once per month. Also once a month there is sung evensong.

Readings and intercessions at services are delivered by laity.

A small, usually four part, choir enhances the singing at most 10.30 Sunday services. Additionally, every fourth Sunday evening there is a full BCP Evensong.
‘Other’ services:-

**Morning Prayer** – An opportunity for corporate prayer held Monday - Wednesday at 9:15am.

A monthly **mid week Holy Communion** which is open to all.

Remembrance Day, Harvest Festival, and annual ‘Living with Loss’ services are all valued by the local community, as well as services for Christmas and Easter.

**Praise and Prayer** is a monthly informal service on a Tuesday evening to worship the Lord and pray primarily for the mission of St. Peter’s. This is largely led by Laity.

**3 o’clock special** – Every quarter we hold a very exciting and noisy service for the disabled and those with learning difficulties. It is the most wonderful experience to be celebrating the Lord with a group of folk with no inhibitions and with no holds barred as we seek God with those who have no other experience of church.

The service is followed by tea served by a hardy group of parishioners and may be considered the highlight of the day by those who come along.

**Wholeness and Healing** – a service run at 6:30pm when there is a fifth Sunday in the month. This is recently modelled on the service provided at Burrswood Health and Wellbeing Centre in Kent.
The Village of Woodmansterne

Woodmansterne is a semi-rural Surrey village about 5 miles inside the M25. It sits on the southern slope of the North Downs, approximately 460 feet above sea level. Mentioned in the Domesday Book the village is unusual in that it spans the boundaries of Reigate and Banstead, The London Borough of Sutton, and the London Borough of Croydon.

The Parish borders are long and narrow and reach into Chipstead, Coulsdon and Carshalton.

There are two main roads with a few side estates, the village being green-buffered in every direction by woods, allotments and farms. The Church is in the centre of the village, close to a school, independent shops and a pub. St Peter’s is the parish church for the village. The Church is open daily and regularly used.

The St Peter’s ‘Estate’ comprises 4 constituent parts – Church, Churchyard, Hall and Ralph Cottage (currently rented to tenants)

There is also a large Rectory just across the road from the church comprising 3 reception rooms, 5 bedrooms and 2 bathrooms
Outreach

**Prayer Chain** is a confidential chain offering to pray for those in any kind of need.

**Home Communion** is provided for around 6 members of the congregation who regularly receive Communion at home. The majority is administered by lay members.

**Quiet Spaces** are held 2-3 times a year, providing an opportunity to explore different aspects of spirituality through extended periods of silence.

**Women’s World Day of Prayer** sees St. Peter’s joining with St. Margaret’s Chipstead, Woodmansterne Baptist Church and Whitethorne Avenue Methodist Church to celebrate this annual service.

**Discipleship Groups** All members of the congregation are encouraged to belong to a Discipleship Group. Some groups are long standing but several have formed in the past 2 years – one following an **Alpha** course. A couple of the groups are ecumenical. During Lent, groups are encouraged to use the same material - last year, based on the ‘Hope’ course produced by CWR. Throughout the remainder of the year groups choose their own material. This has ranged from biblical studies, to using films as stimulus, and mission orientated courses.

**Prayer Walk** prayers are said every week in most churches but at St Peter’s a group of folk visit all homes in the parish and request prayers to be addressed to God at normal intercession time. The requests can be personal, local or international and this process is our most practical example to outreach to the community and is considered very valuable. The size of the parish means that it takes approximately four years to cover the whole parish and the visits take place every month from March to October.

**The Bus Stop Café**, which is run by members of the Congregation, opens every Thursday for two hours in the Church Hall. It is regularly supported by many people from the Village who do not attend Church and a Special Needs group. The Café hosts a Macmillan Coffee Morning each year and a Christmas Concert which are very successful.

St. Peter’s provides support to the **Royal Alfred Seafarers’ Society**, a local residential home in the parish, with weekly visits and monthly Communion services. Church members volunteer; visiting, providing monthly Sunday services on Sunday afternoons, taking residents out and arranging lifts to St Peter’s for our principal Sunday service.
St Peter’s has good links with both of the primary schools in the parish delivering twice termly assemblies, RE lessons and seasonal services in one school and weekly assemblies in the other school, led by the Children and Families Minister and Rector. A number of church members have been trained to deliver Bible Society’s Open the Book assemblies and this team will start to lead assemblies during the summer term.

Our Messy Church meets one Saturday a month at Whitethorn Avenue Methodist Church, in the Clockhouse area of the parish, with a very enthusiastic and committed team made up of members of St Peter’s, Whitethorn Avenue Methodist Church and Woodmansterne Baptist Church led by the Children and Families Minister.

The Hopscotch toddler group meets in the hall on a Wednesday morning. A team from St Peter’s has successfully run the group for 5 years and often has new people coming along. The Hopscotch team makes Hopscotch a welcoming and friendly place. There is a drink time, singing time and optional Bible story in a side room. There is a party at the end of each term which is very popular.

St Peter’s Walking Group has now been going for just over 10 years. It was formed so that people wanting to walk could do so safely and in company. The Walk in Banstead Woods is open to everyone and, as well as those from St Peter’s, we have five members from other churches. The Walk is followed by coffee at the Oaks Golf Club in Carshalton.

Film Club is held in the Church Hall every last Friday of the month and attracts many people from the Village. Over the years, a wide variety of films have been shown. Our most popular yet, The Glen Miller Story, filled our side room with 30 people.

A Monthly Lunch is held at the Woolpack in Banstead. It is very relaxed and informal and open to all.

The Village Lunch is held three times a year and provides companionship and a three-course meal for the elderly and those on their own.

The Magazine is a monthly publication (for 11 months of the year) available to anyone in the village and distributed further afield to ex members of St Peter’s and friends on request.

Diamond Club is a monthly afternoon event open to the over 60s with a variety of activities – from trips out to talks in the hall followed by tea.
Working with Others

St Peter’s has strong links with the other churches in the parish - Woodmansterne Baptist Church and Whitethorn Avenue Methodist Church, and in addition to the jointly run Messy Church the following annual services are led together:

- United Service in January to celebrate Christian Unity Week
- Good Friday service and prayer walk
- World Women’s Day of Prayer service
Finance

For ten years we have supported and continue to support a full time children and families minister.

We pay our PSF (i) in full, run a balanced budget each year and have a plan in place to become self-sufficient (ii) within the next few years. In addition St Peter’s supports 5% mission giving outside of the parish and 5% developing our outreach work within the parish. Speakers are invited to present their mission work to the congregation from the external beneficiaries and on that day a retiring collection is also passed on to the organisation.

Our external mission giving supports:-
CMS, Bible Society, Tear Fund, CPAS, Evangelical Alliance, Mother’s Union (Southwark), Mission to Seafarers, Welcare (East Surrey churches), SLCF St Philip’s Mkoba, and 2 local hospices.

In addition and through various annual events St Peter’s supports both SSAFA and the Children’s Society

Each supported organisation has a nominated contact within the congregation to keep in touch, mainly with prayer requests.

(i) The parish of Woodmansterne is a part of the diocese of Southwark and the Parish Support Fund is the way in which the work of the diocese is supported. Each year every parish is asked to make a pledge to support the diocesan work based on informed generosity. More details are available at:-


(ii) By self sufficient this refers to supporting fully the cost of having a full time incumbent.
Leadership Team

Rachel Gardner has been our full time Children and Families minister since 2015. She has been a member of St Peter’s for 15 years and prior to her current role was a volunteer team member of our children’s ministry. Rachel has a particular focus on young families and working with the local primary schools. St Peter’s has fully funded this post since 2009.

Susan Knight has been a licenced reader since 2013. Susan enjoys all aspects of her role: leading and preaching, supporting discipleship groups, encouraging people to explore prayer and spirituality, delivering Home Communion and providing a listening ear.

Our 2 Churchwardens are Simon Haysom and Gill See – both reside within the parish, are fully conversant with how St Peter’s works and are both available for day time meetings having both retired relatively early from full time employment.

Our voluntary verger since 2009 is Douglas Marshall. He has been a licenced Holy Communion assistant and sacristan since 1975 and was also appointed registrar for St Peter’s in 2013. Doug has been a member of St Peter’s for 55 years.
## Contacts

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Phone Number</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Churchwardens</td>
<td>Simon Haysom</td>
<td>07595030485</td>
<td><a href="mailto:simonhaysom@hotmail.co.uk">simonhaysom@hotmail.co.uk</a></td>
</tr>
<tr>
<td></td>
<td>Gill See</td>
<td>07808008703</td>
<td><a href="mailto:gill.see@virgin.net">gill.see@virgin.net</a></td>
</tr>
<tr>
<td>Secretary</td>
<td>Sandra Hopkins</td>
<td>01737554405</td>
<td><a href="mailto:office@saintpeterschurch.org.uk">office@saintpeterschurch.org.uk</a></td>
</tr>
<tr>
<td>Area Dean</td>
<td>Anita Colpus</td>
<td>01737 243846</td>
<td><a href="mailto:vicar@stlukesreigate.org.uk">vicar@stlukesreigate.org.uk</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td>07786 268612</td>
<td></td>
</tr>
<tr>
<td>Website</td>
<td></td>
<td></td>
<td><a href="http://www.saintpeterschurch.org.uk">www.saintpeterschurch.org.uk</a></td>
</tr>
<tr>
<td>Facebook</td>
<td></td>
<td></td>
<td><a href="https://www.facebook.com/stpeterswoodmansterne">https://www.facebook.com/stpeterswoodmansterne</a></td>
</tr>
</tbody>
</table>
Discovering, Celebrating and Sharing life with God through Jesus Christ”