

**St John the Evangelist,
Alvanley & Manley**

**Annual Report of the
Parochial Church Council
for the year ended
31 December 2016**

**St John the Evangelist, Alvanley & Manley
Annual Report of the Parochial Church Council
for the year ended 31 December 2016**

Contents

Annual Report for the year ended 31 December 2016

Independent Examiner's Report to the Parochial Church Council

Receipts and Payments Account

Statement of Assets and Liabilities

Notes to the Financial Statements

**St John the Evangelist, Alvanley & Manley
Annual Report of the Parochial Church Council
for the year ended 31 December 2016**

Administrative Information

St John's Churches Alvanley and Manley are part of the Diocese of Chester within the Church of England. The correspondence address is The Vicarage, 47 Arden Lea, Alvanley, Frodsham, Cheshire WA6 9EQ.

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is exempted from registration with the Charity Commission.

PCC members who have served from 1 January 2016 until the date this report was approved are:

Incumbent Reverend Canon Ray Samuels

Churchwarden Mrs Barbara Penketh

Representatives on the Deanery Synod

Reverend Canon Ray Samuels
Mrs Barbara Penketh

Elected Members

Dr Andrew Barendt
Mr Douglas Cashin
Mrs Carole Chandler
Mrs Juliet Compston
Mrs Millicent D'Aulby
Mrs Alison Gann
Mrs Barbara Green
Mrs Shirley McCue
Mrs Irene Moore Secretary
Mrs Beryl Orr
Mrs Annette Shaw
Ms Diane Stredder Treasurer

**St John the Evangelist, Alvanley & Manley
Annual Report of the Parochial Church Council
for the year ended 31 December 2016 (Continued)**

Structure Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to Register on the Electoral Roll and stand for election to the PCC.

Objectives and activities

St John's Alvanley & Manley PCC has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for both church buildings.

Achievements and performance

Electoral Roll

There were 89 parishioners on the Church electoral roll, 39 of which are not resident in the parish.

Church attendance

The average weekly attendance counted during October 2016 was 36.

**St John the Evangelist, Alvanley & Manley
Annual Report of the Parochial Church Council
for the year ended 31 December 2016 (Continued)**

Churchwardens' Church Fabric Report

The Church Property Register and Church Log Book Register are available for interested persons to view, prior to being signed and accepted by the PCC.

The work undertaken during the last twelve months is as follows:-

All electrical cleaners and extension cables have been PAT tested.

Annual maintenance of fire extinguishers in both churches carried out in April.

Boilers serviced in both churches in December.

Valleys, gutters and downspouts cleared of debris at both churches.

Alvanley Church

Lock and bolt of cellar door repaired. Cellar light renewed.

Gable end of church repointed.

Electrical remedial work completed.

Organ tuned.

Porch light fitting renewed.

A handrail has been installed on the steps by the lych gate . This has been much appreciated.

The church is cleaned by Shirley McCue and her daughters. Thank you to all.

The churchyard has been well maintained by the Community Payback team and church members.

The font cover has been removed and placed to the left of the door to the organ loft.

Alvanley church has been open for two hours most Wednesday mornings and Sunday afternoons. This has been well received. Thank you Carole.

Manley Church

Manley church building and grounds are kept clean and tidy by members of the congregation.

Gable end and stonework repointed. Gable end bargeboard repainted.

Many thanks to everybody who contributes in any way to looking after our churches and grounds.

**St John the Evangelist, Alvanley & Manley
Annual Report of the Parochial Church Council
for the year ended 31 December 2016 (Continued)**

Secretary's Review of the Year

PCC Secretary's Review of the Year

Our PCC council once again met 6 times through the past year, currently we have 13 members: Reverend Canon Ray Samuels, Chair: Barbara Green, Churchwarden: Barbara Penketh, Assistant Warden: Shirley McCue, Treasurer: Diane Stredder, Assistant Treasurer: Beryl Orr, Secretary: Irene Moore. Other members: Andy Barendt, Douglas Cashin, Millicent D'Aulby, Carole Chandler, Annette Shaw, Juliet Compston.

Our role is to oversee the management and upkeep for both churches. Our stewardship over the year has been less than previous years due to not holding our annual Spring Fair. We are grateful to all those who help to organise and support our work through their giving in the current financial climate, rising costs and Parish Share place an increasing burden on our small community and fortunately we are well supported by both Parish Councils. Our main fundraising during the year consisted of Manley Garden Trail and online auction, both organised by Juliet Compston and plant stalls by Douglas Cashin together with a gift weekend and ride & stride event. The annual village charity fund also made a generous donation. Our thanks are also due to Shirley McCue for raffle fundraising and Carole Chandler for home made card sales both contributing to church funds. Diane Stredder, treasurer, has once again kept excellent control on financial matters and Beryl Orr acts as our assistant treasurer, responsible for bankings. Alvanley churchyard has again been very well maintained by the Community Payback Team, and Manley grounds maintained by Janet and Brian Haresnape.

A trial period of opening Alvanley Church on Wednesdays for two hours and throughout Sundays was agreed by the PCC. Grateful thanks to Carole Chandler who has volunteered to be present on Wednesday mornings. On Sundays church is left open for quiet reflection and prayer.

Our two churches require constant maintenance and grateful thanks to our Churchwarden and Assistant Churchwarden and other members involved.

Our church services have been well attended, thanks to Reverend Canon Ray Samuels, assisted by Reverend Anne Samuels, and we thank them both for their support and encouragement and for the monthly group meetings 'Loose Ends' and Village Links which are hosted at the Vicarage. Congratulations were expressed to Ray Samuels on his appointment as Reverend Canon at Chester Cathedral.

The monthly church drop in coffee morning at Manley Village Hall has proved to be quite successful and donations received, after expenses paid, have been forwarded to various charities.

Thank you to all who have supported us as we embark on another year of fulfilling God's mission.

**St John the Evangelist, Alvanley & Manley
Annual Report of the Parochial Church Council
for the year ended 31 December 2016 (Continued)**

Financial Review

Total receipts on ordinary unrestricted funds for the year ended 31 December 2016 were £30,880 (2015: £37,980) and are detailed in the Financial Statements.

£34,735 (2015: £35,596) was spent on providing the Christian ministry from St John's church, including the contribution of £19,692 to the Diocesan Parish Share (2015: £17,763), which provides the stipend and housing for the clergy. The sum that the churches in the deanery have to contribute is shared between churches according to a formula based mainly on the receipts of the parish.

The net result for the year on ordinary unrestricted funds was an excess of payments over receipts of £3,855 (2015: excess of receipts over payments of £2,384).


After adding bank and deposit account balances brought forward at the beginning of the year, the balance on all funds carried forward at 31 December 2016 was £22,045 (2015: £25,900).

Receipts were lower than the previous year as the Spring Fair did not take place, payments were very slightly lower than the previous year.

Reserves Policy

It is our policy to invest any surplus balances with the CBF Church of England Deposit Fund.

Approved by the PCC

.......... (PCC Chairman)

.....19 APRIL 2017.....Date

Independent Examiners Report to the Parochial Church Council ('PCC') of St John the Evangelist, Alvanley and Manley

This report on the financial statements of the PCC for the year ended 31st December 2016 which are set out pages 1 and 2 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2007 ('the Regulations') and section 43 of the Charities Act 1993 ('the Act').

Respective responsibilities of trustees and examiner

As the members of the PCC you are responsible for the preparation of the financial statements. You consider that the audit requirement of the Regulations and section 43(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the Church guidance 2006 edition issued by the Finance Division of the Archbishop's' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedure undertaken does not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view of the financial statements.

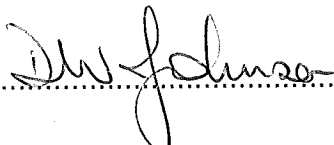
Independent Examiner's Statement

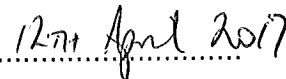
In connection with my examination, no matter has come to my attention;

- (1) Which gives me reasonable cause to believe that in any material respect the requirements
- To keep accounting records in accordance with section 41 of the Act; and
 - To prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations

have not been met; or

- (2) To which, in my opinion, attention should be drawn in order to enable proper understanding of the financial statements to be reached.

Signed 

Dated 

Mr D Johnson
47 Primrose lane
Helsby
Frodsham
Cheshire
WA6 0HH

**ST JOHN THE EVANGELIST, ALVANLEY & MANLEY
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016
GENERAL (UNRESTRICTED) FUND RECEIPTS & PAYMENTS ACCOUNT**

	Note	2016	2015
		£	£
Receipts			
Voluntary Receipts			
Regular Giving			
Planned Giving		9286	9176
Collections and other giving		4153	3253
Sunday School Collections		0	0
Income Tax Recovered		3276	3191
Other voluntary receipts			
Capital Legacies		0	3642
Gift Day Donations		4473	2915
Alvanley Charity Fund		600	1600
Parish Council Grant		708	408
Waived Clergy Expenses		720	823
Receipts from activities for generating funds			
Newsletter Revenue		105	150
Fund Raising Income	1	4606	10120
Receipts from Church activities			
Fees	2	2851	2571
Cheshire County Registrar	2		0
Receipts from investments			
Interest Received		102	131
Total Receipts		30880	37980
Payments			
Fund Raising Costs	1	708	1132
Church activities			
PCC Donations		0	400
Diocesan Parish Share		19692	17763
Heating & Lighting	3	1749	1779
Verger		440	440
Insurance		3220	2987
Church Supplies		146	114
Church Maintenance	4	3611	5414
Structural works to Church fabric		0	0
Churchyard Maintenance		290	400
Clergy/ Vicarage Expenses	5	3633	4044
Newsletter printing costs		248	210
Other publications		168	165
Vicarage Copier		389	371
Fees and expenses to Visiting Clergy		253	209
Sundry Expenses	6	188	168
Total Payments		34735	35596
Excess of Payments over Receipts		-3855	2384
Bank current and deposit accounts at 1 January 2016		25900	23516
Bank current and deposit accounts at 31 December 2016		22045	25900

**ST JOHN THE EVANGELIST, ALVANLEY & MANLEY
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DEC
STATEMENT OF ASSETS & LIABILITIES**

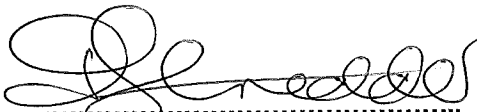
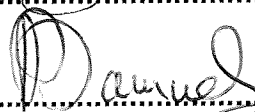
	2016	2015
	£	£
Cash Funds		
NatWest Current Account	0	0
Santander Current Account	4451	2060
CBF Deposit Fund	16936	23840
PayPal Account	658	
Total	22045	25900
General Unrestricted Fund	22045	25900
Total	22045	25900

Notes

- 1. The financial statements of the PCC have been
accordance with the Church Accounting Regul
using the Receipts and Payments basis**

**Approved by the PCC on
and signed on their behalf by**

19 April 2017


.....

.....
2

**ST JOHN THE EVANGELIST, ALVANLEY & MANLEY
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016
NOTES**

1. Fundraising	Revenue	Costs	Net Profit	Net Profit
	2016	2016	2016	2015
	£	£		£
Spring Fair	0	0	0	7008
Online auction	658	0	658	0
Manley Knoll - Sale of plants	420	0	420	1434
June celebration - Manley	500	522	-22	0
Garden Trail	1190	0	1190	0
May Refreshments/ Cake Stall	140	0	140	0
White Lion Christmas meal	260	0	260	0
HCCPT Ride & Stride	373	186	187	253
Raffles	510	0	510	86
Pens, Cards, calendars & aprons	220	0	220	36
Harvest Lunch	336	0	336	151
	4606	708	3898	8988

**ST JOHN THE EVANGELIST, ALVANLEY & MANLEY
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016
NOTES**

2. Fees paid to PCC	2016	2015
Weddings	2	4
Funerals	5	5
Cremated Remains	4	
Memorials	5	4
Search of Registers	1	2
Wedding Banns		1
Total fees received	£2,851	£2,571

ST JOHN THE EVANGELIST, ALVANLEY & MANLEY
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016
NOTES

3. Heat, light & water	2016	2015	2014	2013
	£	£	£	£
Oil	946	1110	1646	2188
Electricity	621	501	559	487
Water charges - Manley	182	168	147	141
Total	1749	1779	2352	2816

Oil

Date	Quantity	Unit Price	Net	VAT @ 5%	Total
26.09.16	1100 Alvanley	21.95	241.45	12.07	253.52
26.09.16	1499 Alvanley	33.00	494.67	24.73	519.40
26.09.16	499 Manley	33.00	164.67	8.23	172.90
					945.83
06.02.15	1500 Alvanley	36.27	544.05	27.20	571.25
25.09.15	1156 Manley	31.00	358.36	17.92	376.28
25.09.15	500 Alvanley	31.00	155.00	7.75	162.75
					1110.28

ST JOHN THE EVANGELIST, ALVANLEY & MANLEY
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016
NOTES

4. Church Maintenance	2016
	£
GA Spruce - Repairs to slates at Alvanley & Manley	110
GA Spruce - Repointing Manley	405
GA Spruce - Repointing Alvanley	320
GA Spruce - Removing font crown Alvanley	150
Walker Fire - Inspection of extinguishers at both churches	219
Jardine - Organ Tuning	168
Jardine - Organ Tuning	96
KDE - Inspection at Alvanley	408
KDE - Remedial works at Alvanley	1320
KDE - Inspection at Manley	216
John Fogarty - Call out to boiler at Alvanley	70
John Fogarty - Boiler repair at Alvanley	129
	3611
4. Church Maintenance	2015
	£
PAS Sound Engineering - Repairs to microphone	101
Walker Fire - Inspection of extinguishers at both churches	242
Robert Edwards - Organ Tuning	150
GA Spruce - Cleaning gullies, replace 3 slates on Lych Gate	98
GA Spruce - Repointing rear gable wall	890
D Jones - Repairs to boiler room	356
D Jones - Repairs to plaster and redecoration at rear walls	965
D Jones - Fixing Signs at both churches	200
D Jones - Decoration of Alvanley Porch	312
D Jones - Carpet covered platform at Alvanley	85
Signs of Cheshire	1264
Grosvenor Heating - Boiler Service and repair at Manley	223
John Fogarty - Boiler Service and repair at Alvanley	384
New CD Player	60
Light Bulbs	64
New Church Key	20
	5414

ST JOHN THE EVANGELIST, ALVANLEY & MANLEY
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016
NOTES

5. Clergy Expenses 2016	Total	Vicarage Council Tax	Vicarage Water	Vacancy exps from Diocese	Clergy Expenses Waived
	£	£	£		£
		253.00	21.02		719.74
		265.21	25.93		
		262.00	25.93		
		262.00	25.93		
		262.00	25.93		
		262.00	25.93		
		262.00	20.52		
		262.00	25.44		
		262.00	25.44		
		262.00	25.44		
			25.44		
			25.44		
	3632.34	2614.21	298.39	0.00	719.74

5. Clergy Expenses 2015	Total	Vicarage Council Tax	Vicarage Water	Vacancy exps from Diocese	Clergy Expenses Waived
	£	£	£		£
		1227.74	43.88	-571.20	822.78
		248.24	19.32		
		253.00	24.32		
		253.00	24.32		
		253.00	24.32		
		253.00	24.32		
		253.00	22.06		
		253.00	21.98		
		253.00	21.98		
		253.00	21.98		
			21.98		
			21.98		
	4044.00	3499.98	292.44	-571.20	822.78

ST JOHN THE EVANGELIST, ALVANLEY & MANLEY
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016
NOTES

6. Other costs	2016
	£
Copyright licence	108
Organist	80
Total	188
6. Other costs	2015
	£
Copyright licence	108
Organist	60
Total	168