



TRANSFORMING MISSION

Centre Missioner
Based at Huddle

ROLE DESCRIPTION
Part Time 21 Hours per week
Fixed Term Contract



Date: 18/10/2021

ROLE DESCRIPTION

Centre Missioner

Context: The post will focus on delivering the vision of TM Falmouth which encompasses the worshipping communities of the Anglican Churches in Falmouth (including All Saints, King Charles the Martyr, New Street Church and Huddle. It is part-funded by the Strategic Development Fund of the Church Commissioners.

Location: Huddle

Reporting to: Canon Bill Stuart-White

Standard Working Hours: 21 hrs per week (to be discussed)

Terms of contract: Fixed term contract until 30th of June 2023. Salary £25136.00 pro rata

Background

The aim and the vision of the Diocese of Truro is to continue to resource and encourage church communities in Cornwall and the Isles of Scilly to “Discover God’s Kingdom, Grow the Church”.

Transforming Mission Cornwall is a model for the renewal of Anglican Church life across the Diocese of Truro which seeks to develop a version of a Resourcing Church that learns and borrows from current practice in other Dioceses but is tailored to fit the Cornish context.

1. Develop a thriving missional community in the churches in Falmouth and Carnmarth South Deanery;
2. Develop an effective ministry to the ‘missing generations’ in Falmouth, especially young families;
3. Identify, nurture and train future leaders in ministry, lay and ordained, who can be deployed in the Deanery, Diocese and the wider Church;
4. Develop an interconnected network of resources to be shared across the area to best serve the missional community, including venues, equipment and people; eg Huddle
5. Develop a culture of church planting.

Purpose of the Role

We desire to give as much freedom and flexibility to this role as is possible and want to emphasise that this role description is indicative and can be shaped in partnership with the TM Lead Minister. However in order to provide a basis on which to start we want to present the following:

- To use Huddle as a Centre of Mission and Outreach for the people of Falmouth and beyond;
- To manage the day to day operation of Huddle as a space to be used by various groups;
- To play a key role in developing and networking with other churches in the area:



- To work with others to make Huddle a key resource for mission and outreach within Falmouth town and Carnmarth South Deanery

Key responsibilities

Role:

- To develop and communicate a vision and strategy for mission and outreach within Falmouth
- To manage the day to day operations of Huddle
- To take the lead with other churches and individuals to forward mission with TM Falmouth.
- Establish new and support TM team members in their own ministeries and how to utilize Huddle
- Respond to and plan for missional opportunities arising from such projects
- Work with other churches, to look at wider campaigns for mission and outreach
- Work with Falmouth churches and across the Deanery in encouraging them to see as Huddle as a space to be used for mission and outreach

Other

- To maximize resources in terms of people and space in existing building, to encourage church members to volunteer to be part of the team at Huddle;
- To build relationships with KCM and involve them more in TM Falmouth incorporating the history of the church in Falmouth and to see them more involved in Huddle so they can see the future use beyond 2023 as important;
- To play an active role in the TM Falmouth Team, attending staff meetings and prayer meetings as agreed;
- To become a committed worshipping member of New Street Church if at all possible;

Health & Safety

- To adhere to the Diocese of Truro's Health and Safety policy and procedure as well as any other related laws and to do all that is reasonable to promote care and safety in the fulfilment of the role and in daily working life.;
- To ensure all Risk Assessments and Compliances in Huddle are kept up to date;
- To ensure a safe space and adhere to Covid restrictions that the Government may apply from time to time;

Safeguarding

- To adhere to the Diocese of Truro's safeguarding policy and procedure as well as any other related laws and to do all that is reasonable to promote care and safety in the fulfilment of the role and in daily working life for all who may be vulnerable. This includes a responsibility to remain up to date with your own safeguarding training at the level appropriate to the role. **Please note that this role requires an enhanced DBS check.**
- To undertake other duties, as may be required from time to time, to ensure the effective and efficient fulfilment of the role.
- To undertake relevant training required to best carry out the role, if required.



Key relationships

The key relationships for the post holder are with:

- Falmouth TM Team Lead (Priest-in-charge)
- Lead Minister for New Street
- TM Staff working in Falmouth
- All Saints Falmouth & King Charles the Martyr Churchwardens and PCC
- Congregations
- Leaders and teams in other TM resourcing churches (TM Network)
- Leaders and teams in other churches in Penryn and Falmouth

Diversity

We understand the benefits of employing individuals from a range of backgrounds, with diverse cultures and talents. We aim to create a workforce that:

- Values difference in others and respects the dignity and worth of each individual
- Reflects the diversity of the nation that the Church of England exists to serve
- Fosters a climate of creativity, tolerance and diversity that will help all staff to develop to their full potential.

We are committed to being an equal opportunities employer and ensuring that all employees, job applicants, stakeholders and other persons with whom we deal are treated fairly and are not subjected to discrimination. We want to ensure that we not only observe the relevant legislation but also do whatever is necessary to provide genuine equality of opportunity. We expect all of our employees to be treated and to treat others with respect. Our aim is to provide a working environment free from harassment, intimidation, or discrimination in any form which may affect the dignity of the individual.

Standards of Behaviour and Conduct

Staff are expected to act at all times with due consideration for others and in a manner befitting their position as employees of the Church and as professionals, whatever their job.



This role description is a summary of the key areas of responsibility in the job. It is not intended as a definitive statement of job content

This role description will be reviewed periodically, and may be subject to amendment

This role is for 21 hours per week and so TM Falmouth are not expecting the person to do a Full Time role in 21 hours, but what is achievable within that time frame and it might be that the person appointed works less hours at the beginning and then works up to the 21 hours.



PERSON SPECIFICATION

Centre Missioner

The ideal candidate will have a strong desire to demonstrate the transforming love of Jesus by seeking to meet the spiritual, practical, emotional and missional needs of local communities.

They will have had some experience of working in both community and church settings. They will be a 'people person' who is able to build good relationships with people from a wide variety of backgrounds. They will be able to lead teams and work well alongside others.

They will be good at motivating others and at communicating and having an evangelistic outlook.

It is considered essential that the successful candidate commits to worshipping regularly as part of the New Street congregation if at all possible.

Experience

- Working with people in church and community settings in responding to the missional needs and opportunities for outreach.
- Responding to the spiritual needs of local communities
- Leading and working within a team of both paid staff and volunteers
- Proven track record of leading a project or event

Knowledge and personal characteristics

- A desire to see local communities transformed by the good news of Jesus as demonstrated in practical way
- Appreciation and awareness of the challenges and issues facing people in Falmouth
- Pro-active, self-motivated and able to work on own initiative
- A creative and innovative approach to designing projects meeting local needs and local people
- Resilient, with a high level of determination & persistence
- An understanding of mission to the missing generations.

Skills

- Strong written and verbal communication skills
- Ability to build strong & effective relationships within a team
- Strong organisational skills with the ability to take initiative, work independently and project manage the day to day operations of Huddle
- Able to manage a budget and prioritise needs
- Proficient in Microsoft office (or equivalent), email, internet, social media
- Ability to maintain confidentiality



Personal Qualities

- A clear testimony of faith in Jesus Christ and a vital, growing personal relationship with Him
- A strong desire to demonstrate the transforming love of Jesus by seeking to meet the spiritual, practical, emotional and social needs of local communities
- You have energy and enthusiasm and are an innovative thinker, open to change and development, and able to take initiatives in the power and fellowship of the Spirit
- You seek excellence in yourself and others, while working within our current level of resources. You are able to work imaginatively and flexibly with what we have and are able to adapt to changing situation
- Willingness and ability to work evenings and weekends as necessary

Desirable

- Social media skills and knowledge
- Experience of working in the Church of England, faith based organisation and/or third sector

There is an Occupational Requirement that the post-holder is a Christian.

An enhanced DBS disclosure will be required. (The Rehabilitation of Offenders Act does not apply in this instance)

