



CHIEF EXECUTIVE OFFICER (CEO)

PERSON SPECIFICATION

Essential

Personal Qualities

- Honesty and integrity.
- Demonstrate a strong passion and commitment to the company, its values and aims.
- Exhibit strong interpersonal and relationship building abilities.
- Demonstrate tact and diplomacy, with the ability to listen and engage effectively.
- Ability to work independently and to foster and promote a collaborative team environment.
- Strong interpersonal skills.
- Problem-solving, with good analytical skills.
- Innovative and flexible in responding to challenges.
- Self-motivated and organised, with an attention to detail.
- A strong commitment to equality, diversity and inclusion.

Experience

- Successful track record of senior-level management.
- Current or recent successful experience in a senior management role in an organisation involved with education.
- Leadership experience in industries and sectors involved in education.
- Experience of financial management and operating budgets.
- Experience of staff management and development.
- A successful record of strategic development, change management and innovation.

Knowledge and skills

- Strong knowledge and understanding of the church school sector and specifically capital work and property management within that sector.
- A strong understanding and knowledge of the structures of the Church of England, particularly relating to its role in education.
- Ability to work effectively with the company's clients and partner Diocesan Boards of Education.
- Ability to implement and manage contractual relationships.
- An understanding and knowledge of primary and secondary education, including the character and contribution of Church of England schools.
- Strong sympathy with the aims and ethos of Church of England schools.

DBE SERVICES LTD, Registered address: Diocesan Offices, Clayton House, Walker Business Park, Blackburn, BB1 2QE

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- Strong leadership skills, ability to motivate staff and bring people together.
- Excellent communication skills, orally and in writing, including speaking to various audiences.
- Strong financial management skills.
- Good understanding of, and confidence with, IT and digital resources.
- Understanding of company governance and legal requirements.
- Educated to degree level or having equivalent qualification or experience.
- Evidence of continuing professional development.
- Ability to identify new business opportunities and develop projects.
- Project management experience.

Desirable

- A committed Christian, active in a Church belonging to Churches Together in Britain and Ireland, preferably a communicant member of the Church of England.
- Successful experience as a Diocesan Director of Education or as a senior officer within a Diocesan Education Department.
- RICS accredited qualification.

Applicants must have the right to work in the UK and have means of independent travel.

DBE Services is committed to the safeguarding of children and young people. The post is subject to an enhanced DBS check and satisfactory references.

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REGISTERED COMPANY NO 5531123