

## Role Description

### Benefice

The Diocese is currently in the process of creating a new benefice from the parishes of St Mark and St Luke in Scarborough. This is part of the re-shaping of the North Scarborough Group Ministry.

**Role Title** Priest in Charge of St Mark, Newby and St Luke, Scarborough

### Introduction

This role description has been prepared as a consequence of the Vicar of St Mark's Newby leaving office. It takes into account the parishes' statements of their condition, needs and traditions (the 'profile'). It will be reviewed with the Archdeacon 6 months after the commencement of the appointment, and if necessary at Ministerial Development Review, alongside the setting of objectives.

### Details of Post

- Parishes: St Mark, Newby and St Luke, Scarborough
- Patron: The Archbishop
- Deanery: Scarborough
- Archdeaconry: East Riding
- Initial Terms of Service point of contact: Mr Andy Richardson, Diocesan HR Officer

### Role Context

Pastoral re-organisation is currently underway in the North Scarborough Group Ministry (NSGM) to maximise ministerial resources. This re-structured post is being advertised for a Priest in Charge. The post holder will become the Incumbent once the formal Scheme is in place. The other posts in the NSGM are being re-organised as follows:

- a) St Laurence, Scalby and St Peter, Hackness with St Margaret, Harwood Dale. This is a full time stipendiary post. The newly appointed Incumbent will take up post in August 2020.
- b) St Mary, Cloughton and St Hilda, Ravenscar with St John the Baptist, Staintondale. This post is currently vacant and is being advertised as a House for Duty appointment.

There are no proposals or intentions at present to reduce the number of stipendiary clergy in Scarborough. There is a clear commitment across the Deanery that both clergy and churches will work together collaboratively; this is being expressed in the NSGM.

## **Role Purpose: Generic**

- a) To share with the Archbishop of York and the Bishop of Hull in the cure of souls of the parishes.
- b) To serve as Priest-in-Charge of the parishes, having regard to the calling and responsibilities of the clergy of the Church of England as described in the Ordinal, the Canons, national safeguarding policies, and all other relevant legislation, in accordance with the Archbishops' statement *Guidelines for the Professional Conduct of the Clergy*.
- c) To work with other Ministers in the parishes and with members of the Parochial Church Councils in the development of the church and parishes, having regard to the need for sustainability and effectiveness in mission and outreach.
- d) To ensure that a high standard of worship, preaching and pastoral care is provided.
- e) To nurture discipleship and develop the ministry of all God's people, through training, co-operation, support and example, encouraging all God's people as appropriate to take responsibility for the mission and ministry of the parishes, and seeking to identify potential future leaders and ministers.
- f) To encourage all church members to participate in the Mutual Resourcing initiative so that we achieve our aim of becoming *Generous Churches Making and Nurturing Disciples*.
- g) To collaborate with others in the deanery in mission and ministry, and through deanery planning, participate in the future shaping of ministry according to resources and opportunities.
- h) To seek the fullest possible degree of ecumenical co-operation and commitment within the parishes.

## **Role Purpose: Specific**

- a) To work with the PCCs to develop their vision and to give a lead with regard to its implementation.
- b) To establish the new arrangement of the two churches sharing one Incumbent, looking for opportunities for collaboration and support.
- c) To actively support and contribute towards the North Scarborough Group Ministry.
- d) To oversee and encourage the parishes ministry on the Barrowcliff Estate
- e) To teach the faith and help the congregations to grow in commitment and discipleship.
- f) To lead the churches in outreach and evangelism, especially to younger families.
- g) To develop and affirm lay leadership; identifying the gifts of all God's people and encouraging them in their ministries.
- h) To give pastoral care to church members and others in the wider community.
- i) To participate within the life of Scarborough Deanery.

## Key Contacts and Relationships:

### Generic

- a) The Archbishop, Suffragan Bishop and Archdeacon
- b) The Churchwardens and Parochial Church Councils
- c) The Deanery Chapter and Deanery Synod
- d) Diocesan and archdeaconry advisers in specialist areas

### Specific

- a) The Revd David Pynn                      Formerly Assistant Curate SSM at St Luke's, now PTO
- b) The Revd Shena Moray                      Assistant Curate at St Mark's
- c) Sister Celia Hare                              Family and Youth Worker at St Mark's
- d) Mr Alan Mckie                                 Reader PTO (St Luke's)
- e) Miss Margaret Arnall                         Reader PTO (St Mark's)
- f) Mrs Hazel Maciver                             Reader (St Mark's)
- g) Mrs Pauline Giddings                         RPA (Scarborough Deanery) and Trainee Reader (St Mark's)
- h) The Revd Tony Hand                         Priest in Charge of Scalby and Hackness with Harwood Dale
- i) Current Vacancy                                House for Duty Assistant Curate of Cloughton and Ravenscar with Staintondale

### Supportive

- a) The Area Dean (Currently Vacant)
- b) The Director of Training for Missional Ministry, the Revd Dr Gavin Wakefield
- c) The Archbishop's Adviser and Co-ordinator of Pastoral Care, the Revd Andrew de Smet
- d) The Dean of Women's Ministry, the Revd Canon Elaine Bielby

## Benefice Summary as at time of compilation

Parish	Church	Listing	Churchwarden 1	Churchwarden 2
Newby	St Mark's	Unlisted	Mrs Brenda Proctor	Miss Christine Johnson
Scarborough St Luke	St Luke's	Unlisted	Mrs Christine Garside	

Parsonage House:                      St Mark's Vicarage, 77 Green Lane, Newby, Scarborough YO12 6HT

Churchyards:                              Neither church has a churchyard

Church Schools:                         None

Population and usual Sunday attendance:

	Population	USA (adults/under16s)
St Mark's	7,100	57/9
St Luke's	7,300	25/1

Freewill Offering (FWO)

	2020 Offer	2019 payment	2019 Offer
St Mark's	48,000	49,499.96	47,500
St Luke's	7,600	7,200	7,200

Expenses:

These should be agreed with the PCCs and reimbursed in full

Signature.....

Date.....