

# Person Specification

## Archdeacon of St Helen's & Warrington



Each of the following criteria will be assessed via: (a) application form; (i) interview ;( p) presentation

	Essential requirements	Desirable requirements
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>An ordained priest with a minimum of six years in Holy Orders (a)</li> </ul>	
<b>Experience</b>	<ul style="list-style-type: none"> <li>Inspirational with proven experience of leading and enabling mission (a/i/p)</li> <li>A successful track record of relational change management (a/i)</li> <li>Experience of working successfully at a strategic level (a/i)</li> </ul>	<ul style="list-style-type: none"> <li>Experience of working with different traditions in the Church of England (a/i)</li> <li>Proven experience as a Charity Trustee (a/i)</li> <li>Implementation of pastoral care plans in complex situations with positive results (a/i)</li> </ul>
<b>Knowledge and skills</b>	<ul style="list-style-type: none"> <li>Able to demonstrate an understanding of the vision, mission and purpose of the Diocese of Liverpool (a/i/p)</li> <li>Pastorally sensitive and discreet with an ability to manage complex situations positively (a/i)</li> <li>A gifted communicator and preacher with an ability to communicate at all levels (both written and oral) (a/i/p)</li> <li>Financially literate with an ability to engage in financial discussions at diocesan, deanery and parish levels (a/i)</li> <li>Excellent planning and organisation skills with an ability to handle administration effectively (a/i)</li> <li>Able to lead sensitive and sometimes hostile meetings of church members and parishioners resulting in positive outcomes (a/i)</li> <li>Competent Microsoft Office skills that effectively support the role (a)</li> </ul>	<ul style="list-style-type: none"> <li>Ability to build partnerships and links with the wider community (a/i)</li> <li></li> </ul>
<b>Personal qualities</b>	<ul style="list-style-type: none"> <li>Commitment to a regular pattern of prayer and sustaining devotional life (a/i)</li> <li>Energised and motivated with an ability to work collaboratively with a</li> </ul>	<ul style="list-style-type: none"> <li>Comfortable working across diverse liturgical and cultural styles (a/i)</li> </ul>

	<p>range of diverse people and teams (a/i)</p> <ul style="list-style-type: none"> <li>• Approachable, friendly, encouraging but able to be firm when necessary (i)</li> <li>• Resilient with an ability to adapt and persevere in the face of adversity (a/i)</li> <li>• Action oriented with an ability to get things done personally or through others in order to make a difference (a/i/p)</li> <li>• Adaptable to change with an ability to remain calm and confident (a/i)</li> <li>• Attentive and intuitive listener, quickly discerning of people and situations (i)</li> </ul>	
<p><b>Work related circumstances</b></p>	<ul style="list-style-type: none"> <li>• Ability to travel throughout the diocese and nationally to attend events and meetings (a/i)</li> <li>• Current Driving licence (a)</li> <li>• Applicants must be free to remain and work in the UK with no restrictions (a)</li> </ul>	