



THE CHURCH  
OF ENGLAND

**Diocese of St Edmundsbury  
and Ipswich**

Role description signed off by: Archdeacon of Sudbury

Date: April 2019

To be reviewed 6 months after commencement of the appointment, and at each Ministerial Development Review, alongside the setting of objectives.

<b>1 Details of post</b>	
Role title	Team Vicar 50% fte, held in plurality with Priest in Charge 50% fte Barrow Benefice
Name of benefices	Lark Valley & North Bury Team (LVNB)
Deanery	Thingoe
Archdeaconry	Sudbury
<i>Initial point of contact on terms of service</i>	Archdeacon of Sudbury

<b>2 Role purpose</b>
<b>General</b>
To share with the Bishop and the Team Rector both in the cure of souls and in responsibility, under God, for growing the Kingdom.
To ensure that the church communities in the benefice flourish and engage positively with 'Growing in God' and the Diocesan Vision and Strategy.
To work having regard to the calling and responsibilities of the clergy as described in the Canons, the Ordinal, the Code of Professional Conduct for the Clergy and other relevant legislation.
To collaborate within the deanery both in current mission and ministry and, through the deanery plan, in such reshaping of ministry as resources and opportunities may require. To attend Deanery Chapter and Deanery Synod and to play a full part in the wider life of the deanery.
To work with the ordained and lay colleagues as set out in their individual role descriptions and work agreements, and to ensure that, where relevant, they have working agreements which are reviewed. This involves discerning and developing the gifts and ministries of all members of the congregations.
To work with the PCCs towards the development of the local church as described in the benefice profile, and to review those needs with them. To recognise and value the individuality of each community.

To ensure that a high standard of worship, preaching, and pastoral care is provided.
To work together, as appropriate, with other Christian denominations which have a presence in the parishes, team and wider deanery.
<b>Schools</b>
The Lark Valley parishes of the LVNB team have no schools but comprise the catchment area for Risby CEVCP other than Risby village itself. We have a close involvement with Culford School, the parish church being also the school chapel. It is a Methodist foundation and the Head of RE is also School Chaplain.
<b>Specific tasks and responsibilities</b>
Lead and share in ministry and pastoral teams, by working with parishes to develop a shared vision and plans for Growing in God; encourage lay participation in services; identify and develop people's talents.
Be a biblical shepherd who will inspire and invigorate church members.
Share the Christian faith with people of all ages and work with parishes to widen the age profile of congregations through building on some of the initiatives already implemented.
To work collaboratively across the whole team, taking a share of all occasional offices and other duties, playing to identified functional strengths
Strengthen and encourage links with young people, families, the middle-aged and newly-retired and help to expand outreach, pastoral care and visiting capabilities for those in need such as the elderly, lonely and isolated.
Be willing to contribute to community life in all the villages

<b>3 Key contacts</b>
<b>Generic</b> The PCC's LVNB Team Council The Deanery Chapter & Synod The Church Wardens The Rural Dean and Lay Chair
<b>Specific</b> Ordained and lay colleagues (those holding the Bishop's licence, PTO, office holders and administrative staff, both voluntary team secretary and treasurers)
<b>Aspirational</b> An understanding and heart for rural ministry, alongside the rest of the team context. Deputise for Team Rector as required

<p><b>Supportive</b>  The Archdeacon, who will review this role description with you when you are six months into post.  The Rural Dean and Lay Chair  Diocesan Director of Mission and Ministry  Bishop’s Ministry Officer  LVNB Ministry Team, and its administrative office</p>
<p><b>Patrons</b>  Bishop of St Edmundsbury and Ipswich and LVNB Board of Patronage</p>
<p><b>Role context and any other relevant information</b></p>
<p>This post is shaped to fill the vacancy for a 50% fte parish priest in the Barrow benefice and to also partially fill the full-team vicar vacancy in the LVNB Team Ministry. The consequence of this is that there must be a committed sense of collaborative working.</p>
<p>To be aware of the implications of the Centenary Share system on the finances of the two benefices.</p>
<p>To continue to support and develop the ministry of others across the benefices.</p>

<p><b>4 Benefice Summary</b></p>	
<p><b>Parishes</b></p>	<p>LVNB: <i>to particularly include</i> (see also profile)  Flempton-cum-Hengrave  Lackford  West Stow w Wordwell  Culford  Timworth</p>
<p><b>Churches</b></p>	<p>LVNB: <i>to particularly include</i> (see also profile)  F: St Catherine  L: St Lawrence  W: St Mary  C: St Mary  T: St Andrew</p>
<p><b>PCC</b></p>	<p>The PCCs seek to work together, to be supportive and effective in mission and growth.</p>
<p><b>Schools and Colleges</b></p>	<p>Culford School (fee-paying, day and boarding)</p>
<p><b>Churchwardens</b></p>	<p>Flempton x1  Lackford x2  West Stow x1  Culford x2  Timworth x2</p>

<b>Ministers</b>	2no. Lay Elders, and LVNB staff team (as per profile)
<b>Buildings</b>	CCT church All Saints Wordwell Private church of St John Lateran, Hengrave (wedding blessings)
<b>Churchyards</b> (Open or closed)	Flempton - open Lackford - open West Stow & Wordwell – both open Culford - open Timworth - open
<b>Population</b>	Flempton & Hengrave 300 Lackford 300 West Stow & Wordwell 200 Culford 200 Timworth 50 <i>Total 1050 (cf whole team population of ca. 29,000)</i>
<b>Average Sunday Attendance</b>	.....see profile
<b>Parish Share</b>	LVNB total £141,108, of which £18,370 relates to the 5 parishes listed
<b>Expenses</b>	Reimbursed in full
<b>Resolutions</b>	None
<b>Church Tradition</b>	Central
<b>Pastoral re-organisation</b>	This appointment is the first appointment in the revised Deanery Plan, enabling ministry in two adjoining benefices commensurate with financial and housing resources.
<b>Presence of other Christian denominations</b>	None
<b>Presence of other faith communities</b>	None